

NEW RIVER SOLID WASTE ASSOCIATION  
REGULAR BOARD MEETING MINUTES  
May 8, 2025

The New River Solid Waste Association Board of Directors met for the Regular Board Meeting at 12:00 p.m. on May 8, 2025 with the following members present:

Chairman Chris Dougherty  
Vice-Chair Donna Jackson  
Secretary/Treasurer Tyler Mobley  
Commissioner Channing Dobbs  
Commissioner Ronald Mann  
Commissioner Kenny Thompson

Others present:           Perry Kent, Executive Director  
                                  Joel Woolsey, Assistant Director  
                                  Melissa Waters, Finance Officer  
                                  Lydia Greene, Office Manager/Admin. Asst.  
                                  Russ Wade, Board Attorney

Chairman Dougherty called the meeting to order Commissioner Jackson led in prayer followed by the pledge of allegiance.

Chairman Dougherty called for a motion on agenda item #2, Approval of Expenditures for February, March and April 2025. Commissioner Mobley made a motion to approve the expenditures for February, March and April 2025. Commissioner Mann seconded the motion. The motion carried unanimously.

Chairman Dougherty called for a motion on agenda item #3, Approval of Regular Board Minutes for February 13, 2025. Commissioner Dobbs made a motion to approve the minutes for the Regular Board Minutes for February 13, 2025. Commissioner Mobley seconded the motion. The motion carried unanimously.

Chairman Dougherty asked if there were any questions or comments from the public. There were none.

Chairman Dougherty called for discussion of agenda item #5A, Discuss Engineering Updates, Jones Edmunds. Ms. Sawyer said GCU has completed the first phase of the Manhole Rehabilitation Project which was the cleaning and that the recoating which is the next phase will begin within the next 2 weeks. Jones Edmunds is also working on completing the 5 year EGC Report and the Landfill Operations Permit Renewal which is due to DEP in October 2025.

Chairman Dougherty called for discussion of agenda item #5B, Engineering Updates, Geosyntec. Mr. Latham, Geosyntec, said the 2<sup>nd</sup> Semi-Annual Monitoring Data has been received and that all looks as expected. Geosyntec will prepare the report to send to New River for review and then submit to DEP. Mr. Latham added they are currently preparing for next year's groundwater monitoring sampling.

Chairman Dougherty asked for discussion of agenda item #6, Discuss FY 2024 Escrow Audit – James Moore. Brendan McKitrick, James Moore. Mr. McKitrick said that he would like to thank the board for allowing James Moore to conduct New River's audits. Mr. McKitrick said that the Escrow Audit is due to DEP by March 31<sup>st</sup> each year and was submitted before that date. The Landfill Management Escrow Account which is required for closing is in compliance. A copy has been provided for the board to review and if there were any questions he would be glad to discuss.

Chairman Dougherty called for discussion of agenda item #7, Discuss FY 2024 Financial Audit – James Moore. Brendan McKitrick, James Moore stated that the Financial Audit has been completed and a copy has been provided for the board to review. He has also provided the board with a printed slide presentation he will use to discuss highlights of the financial audit today. Mr. McKitrick said he would like to thank Melissa Waters and Lora Douglas for all of their help and their accurate and timely submission of information needed to complete the audit. The Financial Audit has been issued an Unmodified Opinion which is the best audit opinion that can be given. No internal control or compliance matters were reported. There were no modifications under the Auditor General Report. The Association is in compliance with specified statutes. All 4 reports were clean reports. Mr. McKitrick said that the audit identifies estimates for certain accounts but that there were no issues found and the items are not considered material. There were only 3 items found for adjustment but are not considered material

issues. There were no issues in performing the audit or disagreements with staff. A slide containing a 4 year history of Unrestricted Net Position, Operating Revenues, and Unrestricted Net Position as a percentage of Operating Revenues was included. These amounts are what is expected to be seen. Other Highlights shows Net Pension Liability of \$1,209,612 which is a large number but has no budgetary impact, Landfill Restricted Cash, Liabilities, and Restricted Net Position amounts. Mr. McKitrick asked if there were any questions about the audit. There were no questions from the board. Commissioner Mobley said that finding only 3 adjustments is very good and he would applaud New River for that. Chairman Dougherty added that staff should get credit. Mr. McKitrick said that staff does a very good job in assisting with the audit.

Chairman Dougherty asked for a motion to approve the Escrow and Financial Audits for FY 2024. Commissioner Dobbs made a motion to approve the FY 2024 audits. Commissioner Mobley seconded the motion. The motion carried unanimously.

Chairman Dougherty called for discussion of agenda item #8, Discuss Proposed Budget FY 2025-2026. Mr. Kent said that our budget for the next fiscal year is prepared 6 months before the end of the current fiscal year. We are currently using the tipping fee analysis from the rate study in 2018 so there is no increase to the county's tipping fees. The budget is a balanced budget and the money paid to the counties remains the same. RNG revenue is based on expected gas sales and that is the number shown in the budget. The sale of RINS is based on the market so is hard to predict. Mr. Kent said he would like to give employees a 5% increase which is included in the budget and is 3% cost of living and 2% performance based. Actual Workers Comp numbers will be available in July and actual health insurance costs will not be available until renewal which is close to the end of the calendar year. Engineering expenses are place holders and all work orders are presented to the board for approval before the money is spent. Other Contractual Services shown are for everything else. We are currently 6 months into the current budget year and expenses are running as expected. Escrow accounts are funded at the end of the year. The budget includes 2 new equipment purchases. A new 725 Articulating Truck at a cost of \$489,350.00 and a new D8 bulldozer at a cost of \$970,769.00. The D8 will take about 8 months to build, so if the budget is approved, we will need to issue the PO now in order to be able to take delivery next fiscal year. The gas revenues is a prediction given to us by OPAL Fuels. Commissioner

Dobbs stated it might be a good idea to go forward with both new equipment purchases due to the unknown affects of the tariffs. Commissioner Jackson said she had a question for Lora Douglas about the PO issued now for purchasing equipment for next year. Mrs. Douglas said that budget year is based on invoice date. Mr. Kent asked if the board had any questions or wished to discuss any parts of the proposed budget.

Chairman Dougherty asked for a motion to approve the proposed budget for FY 2025-2026. Commissioner Dobbs made motion to approve the proposed budget and to issue POs to pre-order for the offroad equipment purchases. Mr. Kent said that the pre-order for the D8 is the next agenda item. Chairman Dougherty asked for a motion on the proposed budget only. Commissioner Dobbs made a motion to approve the proposed budget for FY 2025-2026. Commissioner Mann seconded the motion. The motion carried unanimously.

Chairman Dougherty called for discussion under agenda item #9, Discuss Pre-Order to Purchase New D8 Bulldozer for FY 2025-2026. Mr. Kent stated that the request to pre-order the purchase of the new 725 is not shown on the agenda and asked our attorney, Mr. Wade, if we could do both. Mr. Wade said that it could be added for approval today.

Chairman Dougherty asked for a motion to approve the pre-order of both the D8 Bulldozer and the 725 Articulating Truck. Commissioner Dobbs made the motion to pre-order the D8T for \$970,759.00 and the 725 for \$489,350.00 now for next fiscal year. Commissioner Mobley seconded the motion. The motion carried unanimously.

Chairman Dougherty asked for discussion under agenda item #10, Discuss Purchase of New Pickup Truck. Mr. Kent said that we need to replace Mr. Woolsey's truck and move the truck he is driving now to the back. The pickup will be purchased under state contract for a price not to exceed \$50,000.00. Mr. Kent he is hoping to be able to be under the state contract price as we have done it in the past. Commissioner Jackson suggested looking at sheriff's office contract also. Mr. Kent said that was a good idea and we are looking at both.

Chairman Dougherty asked for a motion to approve the purchase of a new pickup truck under state contract for an amount not to exceed \$50,000.00. Commissioner Dobbs made a motion to approve the purchase of a new pickup truck. Commissioner Jackson seconded the motion.

Chairman Dougherty asked for discussion under agenda item #11, Attorney Issues/Items. Mr. Wade said he did not have anything to report.

Chairman Dougherty asked for discussion of agenda item #12, Executive Director Issues/Items. Mr. Kent said he did not have anything further for discussion.

Chairman Dougherty asked for discussion of agenda item #13, Board/Chairman Issues/Items.

Chairman Dougherty asked for a motion to adjourn. Commissioner Dobbs made a motion to adjourn. The meeting was adjourned.