

NEW RIVER SOLID WASTE ASSOCIATION
REGULAR BOARD MEETING MINUTES
May 9, 2019

The New River Solid Waste Association Board of Directors met for a Regular Board Meeting at 12:00 p.m. on May 9, 2019 with the following members present:

Commissioner Karen Cossey, Chairwoman
Commissioner Cathy Rhoden, Secretary/Treasurer
Commissioner James Croft
Commissioner Channing Dobbs
Commissioner Chris Dougherty

Others present were: Perry Kent, Executive Director
Joel Woolsey, Assistant Director
Melissa Waters, Finance Officer
Lydia Greene, Office Manager/Admin. Asst.
Russ Wade, Board Attorney

Chairwoman Cossey called the meeting to order. Prayer was led by Commissioner Dobbs followed by the Pledge of Allegiance.

Chairwoman Cossey called for a motion on agenda item #2, Approval of Expenditures for March and April 2019. Commissioner Dougherty made a motion to approve the expenditures for March and April 2019. Commissioner Rhoden seconded the motion. The motion carried unanimously.

Chairwoman Cossey called for a motion on agenda item #3, Approval of Regular Board Minutes for March 14, 2019. Commissioner Dougherty made a motion to approve the minutes for the Regular Board Minutes for March 14, 2019. Commissioner Dobbs seconded the motion. The motion carried unanimously.

Chairwoman Cossey asked if there were any questions or comments from the public. There were none.

Chairwoman Cossey called for discussion of agenda item #5, Engineering Updates/Other. Ms. Carol Sawyer, Jones Edmunds, said one

bid was received for the EGC Installation Project. The submittal was complete and the recommendation is to award the bid to Comanco in the amount of \$998,500.00. The next step is to set up a meeting with Comanco to discuss the contract and project dates. The liner material for installation is expected from Solmax within the next few weeks. Mr. Kent added that this expense will be paid for with Closure Funds so is not reflected in the budget.

Chairwoman Cossey asked for a motion to award the project to Comanco for EGC Installation as specified in IFB 19-01. Commissioner Rhoden made a motion to award the project to Comanco. Commissioner Dobbs seconded the motion. The motion carried unanimously.

Chairwoman Cossey called for discussion of Agenda Item #6, Discuss Proposed Budget for FY 2019-2020. Mr. Kent said that the contract with Alachua County was signed based on a tipping fee analysis through 2028 which basically outlines our finances for the next 10 years. This year's budget follows that tipping fee analysis which was approved when the 10 year contract with Alachua County was signed effective January 1, 2019. Mr. Kent said that at 6 months into the current fiscal year expenditures reflected 50% or less of the money budgeted for our accounts, so we are on track for spending. Revenues from tipping fees are slightly higher than projected last year. Alachua County's tonnage is as projected, with Levy, Gilchrist and the member counties being up a little. Next year's proposed budget includes a 3% increase across the board to account for inflation. Salaries include a 3% increase and is reflected in all of the salary related expenses. Retirement information will not be available until June and Life/Health Insurance premiums will not be available until November for a December effective date, so any increase for these two expenses are unknown at this time. Mr. Kent said typically we do see an increase in health insurance premiums. Commissioner Croft asked who our insurance is with and if health coverage is shopped every year. Mr. Kent said Roberts Insurance is our broker who compares premiums every year at renewal time and brings the information for review. We have just received notice from the government that we will be allowed to keep our current plan.

Commissioner Croft asked if we use the Teledoc program which is used by Baker County at a claims expense savings of over \$30,000 last year. The program cost \$5 per month per employee and requires 100% participation which is paid for by Baker County. Teledoc allows members to call or login to ask questions which may prevent going to the doctor or emergency room. Mr. Kent said we would look into it. Mrs. Waters said that she knows that Florida Blue has a program that allows members to call

in and speak with a physician for treatment advice. Commissioner Rhoden said that she knows Aetna has a similar program as well.

Mr. Kent said Engineering expenses for Miscellaneous Services and Title V Gas Systems have been reduced due to Mr. Woolsey and staff picking up some of this work. Engineering Monitoring was increased due to new wells going in for Cell 7. Commissioner Croft asked about Cityworks Engineering. Mr. Kent said that this had been approved at the last board meeting and is a software that allows tracking and management of all our landfill assets including all gas wells. Mr. Kent added that Mr. Woolsey has been asked to do a presentation on Cityworks at the SWANA Florida Conference in July as New River is the first landfill to use this technology.

Chairwoman Cossey asked if there were any other questions on the proposed budget. Commissioner Croft asked Mr. Kent for other highlights. Mr. Kent said he would like to point out the money that would have normally been put into the Closure Escrow account was not required in next year's budget as we are considered paid up this year due to the change in the closure method. Mr. Kent said the only equipment purchase is to replace the D8 bulldozer which has been included in the budget at a cost of \$735,062. Commissioner Croft asked about Accrued Leave and Compensated Absences Long Term. Mrs. Waters said that Accrued Leave was for Annual Leave payouts which every employee earns and is paid for at the time they leave, Compensated Absences is for sick leave paid out subject to a maximum for employees who have been here over 10 years. Commissioner Dougherty asked if the D8 purchase was to replace one we have now. Mr. Kent said it will replace an old D8 which has a guaranteed buyback and will be purchased on state contract. This amount does not include the buyback amount which will be paid back to New River.

Chairwoman Cossey called for a motion on the FY 2019-2020 Budget. Commissioner Dougherty made a motion to approve the budget for FY 2019-2020. Commissioner Dobbs seconded the motion. The motion carried unanimously.

Chairwoman Cossey asked for discussion for Agenda Item #7, Update on LGTE Project. Mr. Kent said he and Mr. Woolsey recently had a discussion with Fortistar and the gas project is moving forward, just maybe not as fast as we'd like. The contract was sent to Fortistar who has returned the draft with their comments and we are ready to forward it to our attorney for review. An issue still remains with getting connected to the gas pipeline which continues to be worked between those companies. Mr. Kent said that right now he is waiting for the connection issues to be resolved and is in no

big hurry to sign the contract with Fortistar until after that contract is completed. Mr. Kent said during the conversation with Fortistar a virtual connection was brought up, so they are considering trucking the gas which brings up a new set of questions from our end. Fortistar is planning a site visit in a few weeks to look at where equipment will be placed and discuss the virtual pipeline option which could get the project moving faster. Mr. Woolsey added that we knew that connecting to the pipeline would be the biggest issue and trucking the gas may help keep us within the established timeline for the project. Commissioner Dougherty asked if the gas is trucked from New River would construction need to be completed first. Mr. Kent said yes, the plant construction would need to be finished in order to clean the gas for use before it leaves the facility, but is not the hardest part of this project and should be completed fairly quickly. Mr. Kent stated that the project is moving forward which is good news.

Chairwoman Cossey called for discussion under agenda item #8, Discuss Presentation of Cityworks by Joel Woolsey at SWANA FL Conference, July 2019. Mr. Woolsey said Cityworks is an asset management system which will be used initially for tracking the reading and maintenance of the 87 gas wells currently in place at New River. Mr. Kent added this system will also track issues with maintenance and repairs and will not let things fall through the cracks. Cityworks will advise what parts are needed, track costs and repair times which will help with budgeting, along with providing the actual cost of producing gas. Mr. Woolsey said Cityworks had advised him that New River is the first landfill ever to use their system and invited him to make a presentation at the upcoming national user conference to talk about how New River is using Cityworks. Mr. Woolsey added that when we start selling our gas every scfm will make more money and this system will help with our gas production and quality. Chairwoman Cossey said it sounds like we are doing this at a good time for New River. Mr. Kent said Fortistar was impressed with our projects including this one.

Chairwoman Cossey asked for discussion of Agenda Item # 9, Alachua County Issues/Items. Mr. Irby said that he had spoken with Mr. Betz who said there were no issues with New River.

Chairwoman Cossey asked for discussion of agenda item #10, Attorney Issues/Items. Mr. Wade did not have anything for discussion.

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Chairwoman Cossey asked for discussion under agenda item #11, Executive Director Issues/Items. Mr. Kent said he did not have anything else to discuss at this time.

Chairwoman Cossey called for any discussion under agenda item #12, Board/Chairman Issues/Items. The board had nothing further for discussion.

Chairwoman Cossey called for a motion to adjourn. Commissioner Dobbs made a motion to adjourn which was seconded by Commissioner Dougherty. The meeting was adjourned.