

NRSWA BOARD MEETING MINUTES May 13, 2021

NEW RIVER SOLID WASTE ASSOCIATION  
REGULAR BOARD MEETING MINUTES  
May 13, 2021

The New River Solid Waste Association Board of Directors met for a Regular Board Meeting at 12:00 p.m. on May 13, 2021 with the following members present:

Commissioner Cathy Rhoden, Chairwoman  
Commissioner Kenny Thompson, Vice-Chairman  
Commissioner Channing Dobbs, Secretary/Treasurer  
Commissioner James Croft  
Commissioner Chris Dougherty

Others present: Perry Kent, Executive Director  
Joel Woolsey, Assistant Director  
Melissa Waters, Finance Officer  
Lydia Greene, Office Manager/Admin. Asst.  
Russ Wade, Board Attorney

Chairwoman Rhoden called the meeting to order. Prayer was led by Commissioner Dobbs followed by the Pledge of Allegiance.

Chairwoman Rhoden called for a motion on agenda item #2, Approval of Expenditures for February, March and April 2021. Commissioner Dobbs made a motion to approve the expenditures for February, March and April 2021. Commissioner Thompson seconded the motion. The motion carried unanimously.

Chairwoman Rhoden called for a motion on agenda item #3, Approval of Regular Board Minutes for February 11, 2021. Commissioner Thompson made a motion to approve the minutes for the Regular Board Minutes for February 11, 2021. Commissioner Dobbs seconded the motion. The motion carried unanimously.

Chairwoman Rhoden asked if there were any questions or comments from the public. There were none.

Chairwoman Rhoden called for discussion of agenda item #5, Engineering Updates. Mrs. Sawyer, Jones Edmunds, said for an update on

LGTE, the draft permit from DEP for air construction was received yesterday. The site civil portion of the project is underway, orders are being placed and everything is on schedule.

For update on Cell 7, Comanco is scheduled to be on site June 21<sup>st</sup> and sand will start being delivered to the site next week. Jones Edmunds is reviewing Comanco's submittals and everything is on schedule. Mr. Kent added that the test strips for Cell 7 have been completed and all passed which means pre-construction work on the Cell can be completed.

Agenda Item C is Work Order 101, Cell 7 Construction Assistance in the amount of \$199,721.00. This work order provides for continued assistance for Cell 7 construction activities in addition to having an engineer on site full time once Comanco begins construction. This work order will take Jones Edmunds through about 75% of the project and at least through October 2021. Mr. Kent added that this is included in the current budget.

Chairwoman Rhoden called for a motion on Engineering Work Order 101 in the amount of \$199,721.00. Commissioner Croft made a motion to approve Work Order 101 as presented. Commissioner Dobbs seconded the motion. The motion carried unanimously.

Chairwoman Rhoden called for discussion of Agenda Item #6, Discuss Proposals Received RFP 21-01 thru RFP 21-10. Mr. Kent said he would discuss the proposals separately as each will need action by the board.

Mr. Kent said that RFP 21-01 is for Scheduled Lawn and Landscape Maintenance and Litter Pickup on SR 121. Two proposals were received. One from Southern Lawn Care who has the current contract with no price increase and one proposal from Kelly Klean who was considerably higher. Mr. Kent said staff recommendation is to award the contract to Southern Lawn Care.

Chairwoman Rhoden called for a motion on awarding RFP 21-01 to Southern Lawn Care. Commissioner Dobbs made a motion to award RFP 21-01 to Southern Lawn Care. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Mr. Kent said RFP 21-02 is for Computer Maintenance and Technical Services. Two proposals were received. One from Lambert Consulting who has the current contract with no price increase and one proposal from New River Technology who had different billing structures. Mr. Kent said staff recommendation is to award the contract to Lambert Consulting.

Chairwoman Rhoden called for a motion on awarding RFP 21-02 to Lambert Consulting. Commissioner Dobbs made a motion to award RFP

21-02 to Lambert Consulting. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Mr. Kent said RFP 21-03 is for Heavy to Light Equipment Repair and Maintenance Services. One proposal was received from Florida Tractor Repair who has the current contract. There was an increase this year of about 15% after having no increase since the contract signed back in 2011. Staff recommendation is to award the contract to Florida Tractor Repair.

Chairwoman Rhoden called for a motion on awarding RFP 21-03 to Florida Tractor Repair. Commissioner Thompson made a motion to award RFP 21-03 to Florida Tractor Repair. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Mr. Kent said RFP 21-04 is for Heating and Air Conditioning Services. One proposal was received from Wilson Heat & Air who has the current contract. There was a significant increase this year in the monthly maintenance after having no increase since 2011. Several new units for New River has been added since that time. Mr. Kent said he called around and confirmed these charges were not out of line. Mr. Kent said staff recommendation is to award RFP 21-04 to Wilson Heat & Air.

Chairwoman Rhoden called for a motion on awarding RFP 21-04 to Wilson Heat & Air. Commissioner Dobbs made a motion to award RFP 21-04 to Wilson Heat & Air. Commissioner Thompson seconded the motion. The motion carried unanimously.

Mr. Kent said RFP 21-05 is for Pest Control Services. One proposal was received from Gateway Pest Control who has the current contract with no price increase. Staff recommendation is to award RFP 21-05 to Gateway Pest Control.

Chairwoman Rhoden called for a motion on awarding RFP 21-05 to Gateway Pest Control. Commissioner Thompson made a motion to award RFP 21-05 to Gateway Pest Control. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Mr. Kent said RFP 21-06 is for Office Cleaning Services. One proposal was received from Southern Ingenuity, Inc. who has the current contract with no price increase. Staff recommendation is to award RFP 21-06 to Southern Ingenuity, Inc.

Chairwoman Rhoden called for a motion on awarding RFP 21-06 to Southern Ingenuity, Inc. Commissioner Dobbs made a motion to award RFP 21-06 to Southern Ingenuity, Inc. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Mr. Kent said RFP 21-07 is for Office Security Alarm Systems Monitoring and Service. One proposal was received from Norton Telecom

Enterprises who has the current contract with no price increase. Staff recommendation is to award RFP 21-07 to Norton Telecom Enterprises.

Chairwoman Rhoden called for a motion on awarding RFP 21-07 to Norton Telecom Enterprises. Commissioner Dougherty made a motion to award RFP 21-07 to Norton Telecom Enterprises. Commissioner Thompson seconded the motion. The motion carried unanimously.

Mr. Kent said RFP 21-08 is for Electrical Construction and Maintenance Services. One proposal was received from Tom Jenkins Electrical Service who has the current contract. There was an increase of about 35% after no increase for about 18 years. Staff recommendation is to award RFP 21-08 to Tom Jenkins Electrical Service.

Chairwoman Rhoden called for a motion on awarding RFP 21-08 to Tom Jenkins Electrical Service. Commissioner Dobbs made a motion to award RFP 21-08 to Tom Jenkins Electrical Service. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Mr. Kent said RFP 21-09 is for Truck Scale Maintenance and Repairs. Two proposals were received. One from Superior Processing and Weighing and one from Florida Industrial Scale who has the current contract. Mr. Kent said that the repair services in the proposals are charged differently, one being an hourly rate only and the other an hourly rate plus vehicle charges. Mr. Kent added that Superior Processing & Weighing also currently services Alachua County's scales along with other landfills and transfer sites in the area. Staff recommendation is to award to Superior Processing & Weighing.

Chairwoman Rhoden called for a motion on awarding RFP 21-09 to Superior Processing & Weighing. Commissioner Dobbs made a motion to award RFP 21-09 to Superior Processing & Weighing. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Mr. Kent said RFP 21-10 is for Recycling Services. One proposal was received from Reliable Recycling Services who has the current contract. There was an increase of about 33% for these services. Mr. Kent added that no other recycling companies were interested in submitting a proposal. Staff recommendation is to award RFP 21-10 to Reliable Recycling Services.

Chairwoman Rhoden called for a motion on awarding RFP 21-10 to Reliable Recycling Services. Commissioner Dobbs made a motion to award RFP 21-10 to Reliable Recycling Services. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Chairwoman Rhoden called for discussion under Agenda Item #7, Discuss Proposed Budget FY 2021-2022. Mr. Kent said that currently we

are at 58% of the current budget year with the incoming waste stream more than was estimated. When the tipping fee analysis was adopted it provided for a tipping fee increase of .50 cent per ton effective each January 1<sup>st</sup> for the first 5 years and then stay at \$30 per ton for the next 5 years. This increase is reflected in the proposed budget.

Mr. Kent said that budget includes a 3% staff salary increase. Cell 7 construction was delayed due to Covid and bad weather so this may require some carryover at the end of the year. EGC construction has been pushed out until after Cell 7 is finished. Engineering costs for monitoring, Cell 7 and EGC went down this year. The Environmental Impairment Insurance Policy is due and is a 3 year premium. Uniforms have been increased some as they are now being cleaned. Total Direct Costs is down over \$136,000. Escrow account funding amounts for Closure and Cell 7 Construction are not included in the budget and will be determined at the end of the year.

Mr. Kent said he would like to replace the landfill compactor and D6 this budget year. The compactor has to be ordered now since it will take about 8 months to get. The D6 can be rented since it is needed here next week for the sand that is being delivered for Cell 7. Mr. Kent said he has contacted Ringpower who has stated at purchase time all the rental money will be applied to purchase price.

Chairwoman Rhoden asked for any questions or further discussion on the proposed budget. There were no comments.

Chairwoman Rhoden called for a motion to approve the proposed budget for FY 2021-2022. Commissioner Dobbs made a motion to approve the budget as presented. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Chairwoman Rhoden called for discussion under agenda item #8, Discuss Audit FY 2019-2020 Lora Douglas, DDF. Ms. Douglas said she will discuss the closure audit first for fiscal year 2019-2020 which is required by Florida Statute. Page 3 shows the summary of transactions for the account including interest income and net change in fair value in investments with a balance of \$14.5 million. These funds are in the Florida Government Investment Trust Fund. Page 5 shows calculated escrow funding as \$7.9 million with \$14.5 million set aside for closure with an excess funding amount of \$6.5 million. Ms. Douglas stated that when completed, Cell 7 will affect the closure funding required. Class III calculations were required this year but will not be required next year due to removal of the Class III portion of the landfill. Page 6 shows the institutions where the landfill's funding is held.

Ms. Douglas said that there were no findings in the financial audit. Page 9 shows total current assets of \$36.5 million which are unrestricted and includes long term planning. Restricted assets of \$14.5 million represents closure funding. The long term liabilities are \$17.4 million and includes accrued compensation, closure pension liability and OPEB obligation. Total Net Assets are \$44.3 million and include capital assets, restricted landfill closure assets and unrestricted assets. Page 10 shows operating revenues of \$8.2 million which were down primarily due to decreased tonnage received. Landfill closure costs were way down due to the EGC project implementation. Mr. Kent added that just as a reminder Cell 7 will have a big effect on closure funding next year.

Ms. Douglas said that the remainder of the audit goes into a lot more detail and she would be happy to answer any questions at any time. Ms. Douglas added that it was excellent audit and thanked staff for their help and cooperation.

Chairwoman Rhoden called for a motion on approval of the audits. Commissioner Dobbs made a motion to approve the audits. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Chairwoman Rhoden asked for discussion under agenda item #9, Discuss Rental/Purchase of Motor Grader. Mr. Kent said the motor grader that we have been renting was used with about 1200 hours when we got it in. He has discussed purchasing the motor grader with Ringpower who has given him a purchase price of \$229,000 with all past rental money applied to the purchase price. The current cost to purchase is \$125,800. Mr. Kent said that the previous motor grader was sold a couple of years ago due to maintenance costs on the older machine.

Chairwoman Rhoden called for a motion on purchasing the rented motor grader. Commissioner Dougherty made a motion to purchase the rented motor grader. Commissioner Dobbs seconded the motion. The motion carried unanimously.

Chairwoman Rhoden asked for discussion under agenda item #10, Discuss Interlocal Agreement with Pasco County. Mr. Kent said as previously discussed with the board, Pasco County has requested that we accept their waste on an as needed basis. The landfill they haul to in Sumter County has been known to close early in the day and not allow any more waste to come in after trucks are loaded and waiting to dump. The rate for disposal would be the regular rate and the agreement doesn't specify an end date but allows for cancellation at any time by either party. The signed

interlocal agreement from Pasco County has been received for our board to sign. Mr. Kent said this would not result in a lot of additional waste and if it does become a problem he will bring it back before the board.

Chairwoman Rhoden called for a motion to approve signing the interlocal agreement with Pasco County for disposal on an as needed basis. Commissioner Dougherty made a motion to approve signing the interlocal agreement. Commissioner Croft seconded the motion. The motion carried unanimously.

Chairwoman Rhoden asked for discussion under agenda item #11, Alachua County Issues/Items. Alachua County was not in attendance.

Chairwoman Rhoden asked for discussion under agenda item #12, Attorney Issues/Items. Mr. Wade stated he did not have anything for discussion.

Chairwoman Rhoden asked for discussion under agenda item #13, Executive Director Issues/Items. Mr. Kent said he was recently contacted by Randy Harris, County Manager, Suwannee County who wanted to inquire if New River would discuss a contract for taking their waste. Suwannee County had recently issued an RFP for solid waste disposal and received only one submittal at a significant increase. Mr. Kent said he would like board approval to begin discussions with Suwannee County to see how serious they are and if there is a way for New River to accommodate taking their waste. Mr. Kent said he would suggest a 5 year contract and that he had asked Jones Edmunds to provide input as to the impact to New River. The waste tonnage would be an 8 month reduction in life of the landfill and would be about 4 trucks a day. Commissioner Dobbs asked about any revenue back to the counties. Mr. Kent said it would depend on actual tonnage received but could be \$50,000 to \$100,000 per county from the additional revenue.

Chairwoman Rhoden asked the pleasure of the board. Commissioner Dobbs made a motion to allow staff to discuss a contract with Suwannee County for household waste disposal. Commissioner Thompson seconded the motion. The motion carried unanimously.

Chairwoman Rhoden called for any discussion under agenda item #14, Board/Chairman Issues/Items. Commissioner Dobbs, Commissioner Thompson and Chairwoman Rhoden expressed their appreciation to all New River staff. Commissioner Dougherty also thanked Jones Edmunds as well.

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Chairwoman Rhoden called for a motion to adjourn. Commissioner Thompson made a motion to adjourn which was seconded by Commissioner Dobbs. The meeting was adjourned.