

NEW RIVER SOLID WASTE ASSOCIATION
REGULAR BOARD MEETING MINUTES
May 12, 2022

The New River Solid Waste Association Board of Directors met for the Regular Board Meeting at 12:00 p.m. on May 12, 2022 with the following members present:

Commissioner Cathy Rhoden, Chairwoman
Commissioner Kenny Thompson, Vice-Chairman
Commissioner Chris Dougherty
Commissioner Jimmy Tallman

Others present: Perry Kent, Executive Director
Joel Woolsey, Assistant Director
Melissa Waters, Finance Officer
Lydia Greene, Office Manager/Admin. Asst.
Russ Wade, Board Attorney (Zoom)

Chairwoman Rhoden called the meeting to order. Prayer was led by Commissioner Tallman followed by the Pledge of Allegiance.

Chairwoman Rhoden called for a motion on agenda item #2, Approval of Expenditures for April 2022. Commissioner Thompson made a motion to approve the expenditures for April 2022. Commissioner Tallman seconded the motion. The motion carried unanimously.

Chairwoman Rhoden called for a motion on agenda item #3, Approval of Regular Board Minutes for April 14, 2022. Commissioner Tallman made a motion to approve the minutes for the Regular Board Minutes for April 14, 2022. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Chairwoman Rhoden asked if there were any questions or comments from the public. There were none.

Chairwoman Rhoden called for discussion of agenda item #5, Engineering Updates. Mrs. Sawyer, Jones Edmunds, said there is a Work Order to present today. Work Order #105 is for Phase 2 Initial Master

Planning in an amount not to exceed \$25,000. The current Phase 1 capacity is projected to be through 2029. The plan is to start master planning of Phase 2 now for the approximately 165 acres available. This initial project will start with collecting data and preparing conceptual planning with New River staff and getting input of their vision for the Phase 2 area. This project will become the foundation for the comprehensive Phase 2 master plan that will start next year.

Chairwoman Rhoden asked for a motion on Work Order #105, Phase 2 Initial Master Planning. Commissioner Thompson made a motion to approve Work Order #105 as presented. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Chairwoman Rhoden called for discussion of Agenda Item #6, Update for LGTE Project. Mr. Kent said that we now have gas leaving the site and that trucks are running over a 24 hour per day timeframe. There are about 6 trucks per day that leave New River and go to a site in Yulee to off load. Mr. Kent stated that it takes about 5 hours to fill the truck and at least a couple of hours to off load the gas. The RNG site is manned 24 hours per day and there will now be traffic leaving and arriving at all times of the day and night. Mr. Kent said that he and Mr. Woolsey have met with TECO about the easement agreement for the pipeline and he hopes the easement agreement will have been completed by the next board meeting. Mr. Kent added that there have not been a lot of problems and that our staff is working well with theirs. Mr. Kent stated that the pipeline connection may be in place by the end of the summer which will eliminate the need to truck the gas out. Mr. Kent said he would like to ask the board about scheduling a ribbon cutting at the RNG site at the next board meeting on June 9th. The plant is ready for viewing and for photographers to come and take pictures. He would like to schedule an earlier board meeting that day followed by the ribbon cutting event back at the site if the board is in agreement. We will put up a tent and provide food and have some speakers to talk about our RNG plant. After the pipeline connection is completed, we will schedule an official grand opening event. The board was in agreement.

Chairwoman Rhoden called for discussion under Agenda Item #7, Discuss Proposed Budget FY 2022-2023.

Mr. Kent stated for Anticipated Revenue: The amount of waste is up and is projected to remain that way through the year, so anticipated revenue is also up.

Nothing is shown for Interest Income as we did not make anything this past year. The revenue in the budget shows an annual increase of 3% based on the last rate study conducted.

For Proposed Expenditures:

Mr. Kent said that he is asking the board for a 5% salary increase for all employees. We have a few employees who are not yet at the new minimum hourly rate and he would prefer not to adjust just those employees over the employees who have been here longer. Salary increases also affect overtime, holiday, FICA and retirement as well.

For Engineering there is a \$7,500.00 increase due to a big monitoring report due in the next budget year. There is a savings reflected in monitoring due to New River staff taking over some of the monitoring duties this year. Additional expenses are shown for Engineering for Title V Operations Permit Renewal in the amount of \$35,000.00 and Phase 2 Master Planning in the amount of \$125,000.00.

Environmental Insurance decreased by \$62,993 as this is paid every 3 years.

For Equipment: The Caterpillar 826K will be replaced next budget year. One of the 725 Caterpillars will be rebuilt for the first time. The rebuild will come back with a new warranty and by rebuilding we will see a savings of \$200,000.00. If this works out well, we will rebuild the other 725 next year. Mr. Kent said that the budget is complete and is a balanced budget.

Chairwoman Rhoden asked for any questions about the budget. There were none. Chairwoman Rhoden called for a motion on the proposed budget for FY 2022-2023. Commissioner Thompson made a motion to approve the proposed budget. Commissioner Dougherty seconded the motion. The motion carried unanimously.

Chairwoman Rhoden called for discussion under agenda item #8, Alachua County Issues/Items. Mr. Kent said Mr. Olmos was attending on Zoom. Mr. Olmos said he is hoping to attend next board meeting in person and that he would like to add that the RNG plant is a very big deal and something to be proud of.

Chairwoman Rhoden asked for discussion under agenda item #9, Attorney Issues/Items. Mr. Wade stated he did not have anything for discussion.

NRSWA BOARD MEETING MINUTES May 12, 2022

Chairwoman Rhoden asked for discussion under agenda item #10, Executive Director Issues/Items. Mr. Kent said he had nothing further to discuss.

Chairwoman Rhoden asked for discussion under agenda item #11, Board/Chairman Issues/Items. Commissioner Thompson would like to thank the board and staff for being a good group to work with. Chairwoman Rhoden said she feels the same.

Chairwoman Rhoden called for a motion to adjourn. Commissioner Dougherty made a motion to adjourn which was seconded by Commissioner Tallman. The meeting was adjourned.